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Executive Registry
69-5218

16 OCT 1969

MEMORANDUM FOR: Director of Central Intelligence
THROUGH : Executive Director-Comptroller
SUBJECT : Delegation of Authority to Award the Certificate of Distinction and Certificate of Merit

1. Paragraph 4 includes a recommendation for your approval.

2. While preparing a revision to Section VI, our regulation on awards, the Honor and Merit Awards Board concluded that our awards program would achieve considerably more momentum if affirmative action on recommendations for the Certificate of Distinction and Certificate of Merit could be taken by the Board and authenticated by the Chairman acting in the name of the Director. Delegation to the Chairman, HMAB, of authority to approve these two certificates would conserve executive time and permit more speedy recognition of the type of performance intended to be honored at these levels.

25X1

3. Consequently, a paragraph intended to announce such a delegation has been included in the proposed revision which will soon be circulated for coordination. It reads as follows:

"Each recommendation for a Certificate of Distinction or a Certificate of Merit considered favorably by the Board is approved or disapproved by the Director of Personnel acting for the Director of Central Intelligence. When a recommendation is not favorably considered by the Board or when the Board believes a different award is more appropriate, the Recorder so advises the officials concerned."

4. Your approval is recommended. In the rare case where Board action is not unanimous, I would consult the Executive Director-Comptroller before exercising the delegated authority.

/s/ Robert S. Wattles

Robert S. Wattles
Director of Personnel

(EXECUTIVE

APPROVED:

Not approved - See Ex. 111-1001100180011-1
Approved For Release 2004/10/28 : CIA-RDP80M01066A001100180011-1
Director of Central Intelligence Date

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Routing Sheet

Distribution:

0 - Return to D/Pers

✓ 1 - ER

1 - D/Pers

1 - Recorder, HMAB

HMAB/ egd (13 Oct 69)

STAT

EXPERIMENT

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☐ INTERNAL

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Recorder, HMAB
Rm 7-B-31, CIA HQ.

EXTENSION

NO.

DATE

13 Oct 69

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

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OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

D/Pers
5 E 56, HQ

16 OCT 1969

PW

2.

3.

Ex. Dir. -Compt.
7 D 59, HQ

10/16

10/20

MMW

4.

5.

Director of Personnel
5E-56 Headquarters

6.

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15.

Sub: cl discussed
this with the
Director on 20 Oct.
He prefers to leave
the procedure and
approval authority
as is.

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20 OCT 1969

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FORM
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